

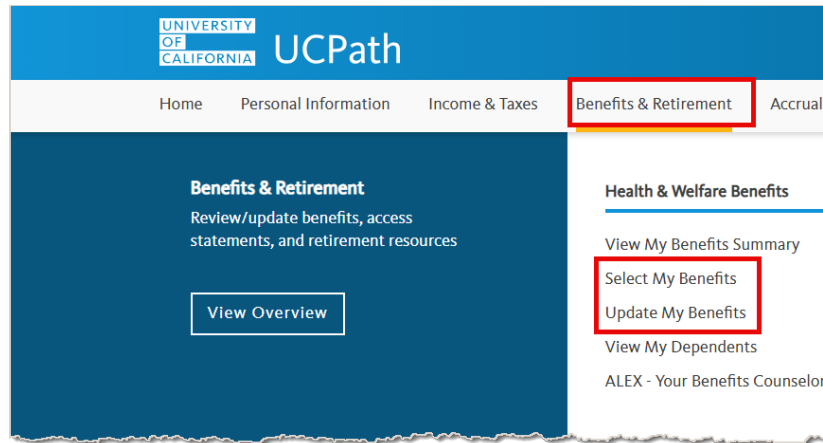
This document provides information on enrolling in Flexible Spending Account (FSA) plans in the UCPATH system. FSAs allow you to set aside pre-tax dollars to reimburse yourself for expenses such as doctor’s office visits, prescriptions, and daycare.

FSA elections do not carry over automatically each year. You must actively re-enroll during **Open Enrollment**. You can also make changes outside of open enrollment or if you experience a qualifying life event.

Navigation:

Menu > Benefits & Retirement > Health & Welfare Benefits > **Select My Benefits** or **Update My Benefits**

- **Note:** From the **Health & Welfare Benefits** category, **Select My Benefits** link if you are a new hire or newly eligible. Choose the **Update My Benefits** link if you are making changes due to a qualifying life event.



Before you access your benefits information, you must validate your identity by answering one of the security questions set up on your profile.

- After you select your enrollment type, the **Benefits Enrollment** page appears, where you can **Start** or **Resume** your enrollment.

Benefits Enrollment

LVD-Daniel LVD-Hackner (She/Her/Hers)
NON-PHYS CLIN TRAIN

The **Start** or **Resume** button next to an event means it is currently open for enrollment.
Use the **Start** button to begin or the **Resume** button to continue your enrollment.
The information icon provides you with additional information about your enrollment.
Note: Only one enrollment option will be available at a time.
Some options may not be available for enrollment until UCPATH reviews and processes your most recent event submission.

Your Benefit Events

Event Description	Event Date	Event Status	Job Title
New Hire-Elective Benefits	05/09/2025	Open	NON-PHYS CLIN TRAIN

- To change your current benefits or choose new coverage, select the appropriate plan tile and make your selections.
- Note:** The **UC Retirement Plan** tile appears on this page. UC Retirement Plan enrollment is not completed in UCPath. If you are enrolled, the **Status** shows Enrolled. If you are not enrolled, the **Status** shows Waived.

Benefits Enrollment

[Preview Statement](#)

* Indicates required field

Self Service Enrollment Instructions

To update your current benefits:

- Review each available plan tile and make your selections.
- All changes made through the plan tiles will be saved until you are ready to submit.
- You can manage your changes and progress through the status on the plan tiles.
- Once completed, select the [Submit](#) button to finalize your choice(s).

To enroll a dependent, you must add your dependent's information and also enroll them in each plan in which you want them covered.

Your benefit selection(s) need to be submitted before your qualifying period ends.
Look for the header labeled "Qualifying Period" near the top of this page. You have 31-days from your newly benefit eligible date to enroll into benefits. It's best to enroll within this window to avoid delays or denials. After this period, you can only make changes during Open Enrollment or a qualifying life event.

Take full advantage of your benefits, consider enrolling into Voluntary Disability and Life Insurance within your current 31-day qualifying period.

- UC does not participate in California State Disability Insurance. If you're considering pregnancy, we encourage you to enroll during the initial window to ensure your application is approved without delay.
- After your initial 31-day window, enrolling in Voluntary Short- or Long-Term Disability will require submitting an Evidence of Insurability (EOI) application directly to the insurance provider. Coverage requests can be denied by the insurance provider during an EOI request and approval is not guaranteed.
- Requesting to enroll or increase Supplemental Life Insurance outside the 31-day window will also require EOI, so enrolling on time will make the process smoother.

UC Retirement Benefits
If you're eligible for the UC Retirement Choice Program, you have 90 days from your retirement eligibility date (usually your hire date) to choose a retirement option. UC contributions and service credit start once you make your election, so it's best to decide as soon as you can. To learn more about your options (Pension Choice or Savings Choice) and make your election, visit myUCretirement.com

Important: The self-service plan options available to you are listed below.
These options are based on your benefits eligibility and job information. If certain plan options have the status of Not Available, this means that changes to these plans are not permitted through this self-service event.

Need help deciding which benefits are right for you? [Ask ALEX](#)

Reminder: Your changes are not final until you [Submit](#) all your choices.

[Enrollment Summary](#)

Your Pay Period Cost \$416.66	Full Cost \$416.66
Status Pending Review	Employer Cost \$0.00

Benefit Plans

[Card](#) or [List View](#)

Flex Spending - Health

Current RF Medical FSA
New RF Medical FSA \$2,000
Status Visited

Pay Period Cost **\$333.33**

[Review](#)

Flex Spending - Dependent Care

Current RF Dependent Care FSA
New RF Dependent Care FSA \$500
Status Visited

Pay Period Cost **\$83.33**

[Review](#)

UC Retirement Plan

Current DC Plan - Safe Harbor - 8% of Earnings
New DC Plan - Safe Harbor - 8% of Earnings
Status Enrolled

[Review](#)

⚠ Note: Be sure to select the correct FSA plan. **Flex Spending – Health** and **Flex Spending – Dependent Care** are two separate options.

- Plan Name** defaults to your current election. Select **Waive** if you do not want coverage.
- Enter your FSA election amount in the **Employee Annual Pledge** field.
- Optionally, select the **Flexible Spending Account Worksheet** button to estimate your pay period cost.

- Select the **Done** button.

- When the confirmation message appears, select the **Yes** button.

- When you finish your changes, UCPath displays a banner at the top of the page that reads **Flex Spending Health plan selection has been updated.**

- **Note:** The plan tile **Status** updates to **Changed**.

- When you have completed your Flexible Spending updates, review the **Enrollment Summary** to see your pay period cost.
- You can preview your statement by selecting the **Preview Statement** button.
- Select the **Submit** button.

Benefits Enrollment

Benefits Enrollment

[Preview Statement](#)

Self Service Enrollment Instructions

To update your current benefits:

- Review each available plan tile and make your selections.
- All changes made through the plan tiles will be saved until you are ready to submit.
- You can manage your changes and progress through the status on the plan tiles.
- Once completed, select the **Submit** button to finalize your choice(s).

To enroll a dependent, you must add your dependent's information and also enroll them in each plan in which you want them covered.

Your benefit selection(s) need to be submitted before your qualifying period ends.

Look for the header labeled "Qualifying Period" near the top of this page. You have 31-days from your newly benefit eligible date to enroll into benefits. It's best to enroll within this window to avoid delays or denials. After this period, you can only make changes during Open Enrollment or a qualifying life event.

Take full advantage of your benefits, consider enrolling into Voluntary Disability and Life Insurance within your current 31-day qualifying period.

- UC does not participate in California State Disability Insurance. If you're considering pregnancy, we encourage you to enroll during the initial window to ensure your application is approved without delay.
- After your initial 31-day window, enrolling in Voluntary Short- or Long-Term Disability will require submitting an Evidence of Insurability (EOI) application directly to the insurance provider. Coverage requests can be denied by the insurance provider during an EOI request and approval is not guaranteed.
- Requesting to enroll or increase Supplemental Life Insurance outside the 31-day window will also require EOI, so enrolling on time will make the process smoother.

UC Retirement Benefits

If you're eligible for the UC Retirement Choice Program, you have 90 days from your retirement eligibility date (usually your hire date) to choose a retirement option. UC contributions and service credit start once you make your election, so it's best to decide as soon as you can. To learn more about your options (Pension Choice or Savings Choice) and make your election, visit [myUCretirement.com](#)

Important: The self-service plan options available to you are listed below.

These options are based on your benefits eligibility and job information. If certain plan options have the status of Not Available, this means that changes to these plans are not permitted through this self-service event.

Need help deciding which benefits are right for you? [Ask ALEX](#)

Reminder: Your changes are not final until you **Submit all your choices.**

Enrollment Summary

Your Pay Period Cost	\$416.66	Full Cost	\$416.66
Status	Pending Review	Employer Cost	\$0.00

Benefit Plans

[Card or List View](#)



Flex Spending - Health

Current RF Medical FSA
New RF Medical FSA \$2,000
Status ✔ Changed

Pay Period Cost **\$333.33**

[Review](#)

Flex Spending - Dependent Care

Current RF Dependent Care FSA
New RF Dependent Care FSA \$500
Status ✔ Visited

Pay Period Cost **\$83.33**

[Review](#)

UC Retirement Plan

Current DC Plan - Safe Harbor - 8% of Earnings - 8% of Earnings
New DC Plan - Safe Harbor - 8% of Earnings - 8% of Earnings
Status ✔ Enrolled

[Review](#)

Terms & Conditions

You have almost completed your enrollment. If you have no further changes, accept the Arbitration statement and Terms and Conditions below, then select the 'Submit' button to finalize your benefits choices.

Select the **Cancel** button if you are not ready to submit your choices and wish to return to the Enrollment Summary.

Participation Terms and Conditions

Your Social Security number, and that of your enrolled family members, is required for purposes of benefit plan administration, for financial reporting, to verify your identity, and for legally required reporting purposes all in compliance with federal and state laws.

If you are confirmed as eligible for participation in UC-sponsored plans, you are subject to the Terms and Conditions of Participation

ARBITRATION

UC-sponsored medical plans require resolution of disputes through arbitration.

BY YOUR WRITTEN OR ELECTRONIC SIGNATURE, IT IS UNDERSTOOD AND YOU AGREE THAT ANY DISPUTE AS TO MEDICAL MALPRACTICE – THAT IS, AS TO WHETHER ANY MEDICAL SERVICES RENDERED UNDER THE CONTRACT WERE UNNECESSARY OR UNAUTHORIZED OR WERE IMPROPERLY, NEGLIGENTLY OR INCOMPETENTLY RENDERED – WILL BE DETERMINED BY SUBMISSION TO ARBITRATION AS PROVIDED BY CALIFORNIA LAW AND NOT BY A LAWSUIT OR RESORT TO COURT PROCESS, EXCEPT AS CALIFORNIA LAW PROVIDES FOR JUDICIAL REVIEW OF ARBITRATION PROCEEDINGS. BOTH PARTIES TO THE CONTRACT, BY ENTERING INTO IT, ARE GIVING UP THEIR CONSTITUTIONAL RIGHT TO HAVE ANY SUCH DISPUTE DECIDED IN A COURT OF LAW BEFORE A JURY AND INSTEAD ARE ACCEPTING THE USE OF ARBITRATION.

NOTICE: BY SIGNING THIS CONTRACT YOU ARE AGREEING TO HAVE ANY ISSUE OF MEDICAL MALPRACTICE DECIDED BY NEUTRAL ARBITRATION AND YOU ARE GIVING UP YOUR RIGHT TO A JURY OR COURT TRIAL.

BY CHECKING THIS BOX I AM ELECTRONICALLY SIGNING AND ACCEPTING THE ABOVE ARBITRATION TERMS PERTAINING TO ALL MEDICAL PLANS.

By checking this box I accept the [Terms and Conditions](#)

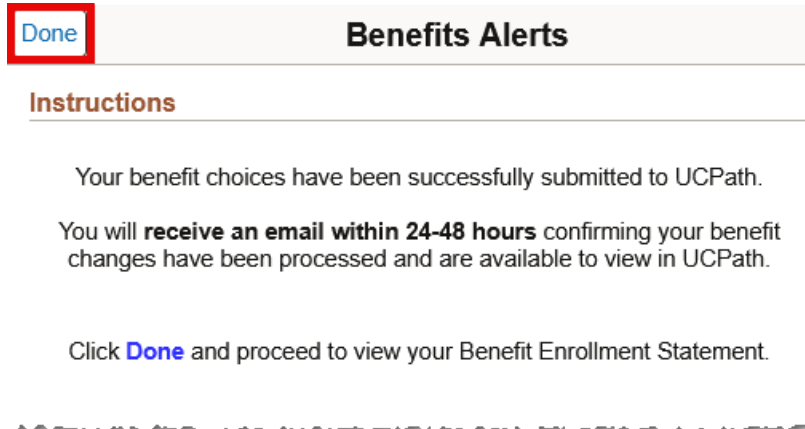
By checking this box, I am electing to receive an electronic [HIPAA Notices](#)

Authorize Elections

By submitting your benefit choices elections you are authorizing the University of California to take deductions from your paycheck to pay for your benefit costs. You are also authorizing the Benefits Department to send necessary personal information to your selected providers to initiate, support and administer your coverage

- If you do not have any additional changes, select the check boxes to accept the **Arbitration Terms** and the **Terms and Conditions**.
- Select the **Submit** button.

- When the **Benefits Alerts** message appears, select the **Done** button.



Done **Benefits Alerts**

Instructions

Your benefit choices have been successfully submitted to UCPATH.

You will **receive an email within 24-48 hours** confirming your benefit changes have been processed and are available to view in UCPATH.

Click **Done** and proceed to view your Benefit Enrollment Statement.